



DNYAN PRASARAK SHIKSHAN SANSTHA'S

# SANDESH COLLEGE OF LAW

+91 87795 66642

Sandeshcollegeoflaw@gmail.com

Http://law.sandeshcollege.in

Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/24/2017-18

DATE: 10/07/2017

Date: 10/07/2017

## Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Gayatri S. Patil	Chairman	
2	Jyoti D. Malhotra	Member	
3	Archana V. Pawar	Member	
4	Krupa Joshi	Member	
5	Lal Tejwani	Member	
6	Mangesh Jawlekar	Member	
7	Pravin Dhenak	Member	
8	Shaunak Gokhale	Member	
9	Gauri Nashikkar	Member	

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

CC:-

1. All the concerned
2. Office Copy



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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/25/2017-18

DATE: 10/07/2017

Date :10/07/2017

## NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE FOR THE AY 2017-18

The Academic Monitoring Committee Meeting is scheduled on Tuesday, 11/07/2017 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Gayatri S. Patil	Chairman	
2	Jyoti D. Malhotra	Member	
3	Archana V. Pawar	Member	
4	Krupa Joshi	Member	
5	Lal Tejwani	Member	
6	Mangesh Jawlekar	Member	
7	Pravin Dhenak	Member	
8	Shaunak Gokhale	Member	
9	Gauri Nashikkar	Member	

### Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Chairman

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**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/ 38/2017-18

DATE: 11/07/2017

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Tuesday, 11/07/2017 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Gayatri S. Patil	Chairman	Present
2	Jyoti D. Malhotra	Member	Present
3	Archana V. Pawar	Member	Present
4	Krupa Joshi	Member	Present
5	Lal Tejwani	Member	Present
6	Mangesh Jawlekar	Member	Present
7	Pravin Dhenak	Member	Present
8	Shaunak Gokhale	Member	Present
9	Gauri Nashikkar	Member	Present

**Members Absent: 00**

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display boards in campus



*K. Patil*  
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/38/2017-18


DATE: 11/07/2017

## Meeting Review:

- 1) Chairman informed that role of responsibilities of the members have been allotted to prevent any ragging incident as well as to work for adequate information to fresher's for their right and to seniors for consequences for indulging in ragging. Resolved to authorize to assign role and responsibilities to the members and to amend the same as and when required.
- 2) The Academic Plan of all subjects including externals and internals is discussed and should be thoroughly implemented.
- 3) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 4) Chairman informed that we have decided to inform students about master time table and starting of semester prior to starting date so that students will start attending academics without fail.
- 5) VOTE OF THANKS  
Chairman thanked all the members present in the meeting.

Chairman



  
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**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/ 41/2017-18

DATE: 12/01/2018

Date :12/01/2018

**NOTICE FOR THE 2nd MEETING OF THE ACADEMIC MONITORING COMMITTEE  
FOR THE AY 2017-18**

The Academic Monitoring Committee Meeting is scheduled on Monday, 15/01/2018 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Gayatri S. Patil	Chairman	<i>Gayatri S. Patil</i>
2	Jyoti D. Malhotra	Member	<i>Jyoti</i>
3	Archana V. Pawar	Member	<i>Archana</i>
4	Krupa Joshi	Member	<i>Krupa Joshi</i>
5	Lal Tejwani	Member	<i>Lal</i>
6	Mangesh Jawlekar	Member	<i>Mangesh</i>
7	Pravin Dhenak	Member	<i>Pravin</i>
8	Shaunak Gokhale	Member	<i>Shaunak</i>
9	Gauri Nashikkar	Member	<i>Gauri</i>

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Chairman

*Balasaheb Mhatre*  
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/54/2017-18

DATE: 15/01/2018

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Monday, 15/01/2018 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Gayatri S. Patil	Chairman	Present
2	Jyoti D. Malhotra	Member	Present
3	Archana V. Pawar	Member	Present
4	Krupa Joshi	Member	Present
5	Lal Tejwani	Member	Absent
6	Mangesh Jawlekar	Member	Present
7	Pravin Dhenak	Member	Absent
8	Shaunak Gokhale	Member	Present
9	Gauri Nashikkar	Member	Present

**Members Absent:** Two members were absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.



*K. S. Patil*  
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**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/

DATE: 15-10-2018

**Meeting Review:**

1. The Minutes of last meeting were read and the minutes were unanimously approved
2. All the Subject Heads have presented the Syllabus coverage report of their respective subjects.
3. The fast learners and slow learners were identified by all the subject head and the efforts taken by the subject head were discussed.

4. VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Chairman



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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/33/2018-19

DATE: 05/10/2018

Date: 05/10/2018

## Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Gayatri S. Patil	Chairman	
2	Jyoti D. Malhotra	Member	
3	Archana V. Pawar	Member	
4	Krupa Joshi	Member	
5	Lal Tejwani	Member	
6	Mangesh Jawlekar	Member	
7	Anupama Rai	Member	
8	Shaunak Gokhale	Member	
9	Gauri Nashikkar	Member	

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

CC:-

1. All the concerned

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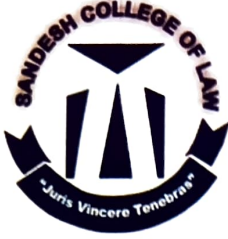


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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/34/2018-19

DATE: 05/10/2018

Date :05/10/2018

## NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE FOR THE AY 2018-19

The Academic Monitoring Committee Meeting is scheduled on Monday, 08/10/2018 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Gayatri S. Patil	Chairman	
2	Jyoti D. Malhotra	Member	
3	Archana V. Pawar	Member	
4	Krupa Joshi	Member	
5	Lal Tejwani	Member	
6	Mangesh Jawlekar	Member	
7	Anupama Rai	Member	
8	Shaunak Gokhale	Member	
9	Gauri Nashikkar	Member	

### Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Chairman

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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/40/2018-19

DATE: 08/10/2018

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Monday, 08/10/2018 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Gayatri S. Patil	Chairman	Present
2	Jyoti D. Malhotra	Member	Present
3	Archana V. Pawar	Member	Absent
4	Krupa Joshi	Member	Present
5	Lal Tejwani	Member	Present
6	Mangesh Jawlekar	Member	Present
7	Anupama Rai	Member	Present
8	Shaunak Gokhale	Member	Present
9	Gauri Nashikkar	Member	Present

**Members Absent: 01**

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display boards in the lobby



  
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/

DATE: 08/10/2018

## Meeting Review:

- 1) The review of previous meeting was conducted
- 2) The work load distribution of the staff is finalized
- 3) To identify special efforts for tackling tough subjects
- 4) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 5) VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Chairman



*Leputo*  
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**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/ 1012018-19

DATE: 04/03/2019

Date :04/03/2019

**NOTICE FOR THE 2nd MEETING OF THE ACADEMIC MONITORING COMMITTEE  
FOR THE AY 2018-19**

The Academic Monitoring Committee Meeting is scheduled on Thursday, 07/03/2019 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Gayatri S. Patil	Chairman	<i>Gayatri S. Patil</i>
2	Jyoti D. Malhotra	Member	<i>Jyoti</i>
3	Archana V. Pawar	Member	<i>Archana V. Pawar</i>
4	Krupa Joshi	Member	<i>K. Joshi</i>
5	Lal Tejwani	Member	<i>Lal</i>
6	Mangesh Jawlekar	Member	<i>Mangesh</i>
7	Anupama Rai	Member	<i>Anupama</i>
8	Shaunak Gokhale	Member	<i>Shaunak Gokhale</i>
9	Gauri Nashikkar	Member	<i>Gauri Nashikkar</i>

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

Chairman



*Gayatri S. Patil*

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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/15/2018-19

DATE: 07/03/2019

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Thursday, 07/03/2019 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Gayatri S. Patil	Chairman	Present
2	Jyoti D. Malhotra	Member	Present
3	Archana V. Pawar	Member	Present
4	Krupa Joshi	Member	Absent
5	Lal Tejwani	Member	Present
6	Mangesh Jawlekar	Member	Present
7	Anupama Rai	Member	Present
8	Shaunak Gokhale	Member	Absent
9	Gauri Nashikkar	Member	Present

**Members Absent:** Two members were absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.



*Lapato*  
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/

DATE: 07/03/2019

## Meeting Review:

1. The Minutes of last meeting were read and the minutes were unanimously approved.
2. The activities to be conducted in Second Half of AY 2018-2019 are finalized.
3. It is decided to conduct seminar, conferences, and technical events.
4. It is decided to conduct sports activity like Cricket, Chess, Table Tennis, etc.
5. VOTE OF THANKS

Chairman thanked all the members present in the meeting.

Chairman



*K. Patil*  
PRINCIPAL  
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/20|2019-20

DATE: 09/07/2019

Date: 09/07/2019

## Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
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7	Anupama Rai	Member	
8	Shaunak Gokhale	Member	
9	Gauri Nashikkar	Member	

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

RINCIPAL

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1. All the concerned
2. Office Copy



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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 29/2019-20

DATE: 09/07/2019

Date :09/07/2019

**NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE  
FOR THE AY 2019-20**

The Academic Monitoring Committee Meeting is scheduled on Thursday, 11/07/2019 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Gayatri S. Patil	Chairman	
2	Jyoti D. Malhotra	Member	
3	Archana V. Pawar	Member	
4	Krupa Joshi	Member	
5	Lal Tejwani	Member	
6	Mangesh Jawlekar	Member	
7	Anupama Rai	Member	
8	Shaunak Gokhale	Member	
9	Gauri Nashikkar	Member	

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

Chairman .



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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/25/2019-20

DATE: 11/07/2019

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Thursday, 11/07/2019 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Gayatri S. Patil	Chairman	Present
2	Jyoti D. Malhotra	Member	Present
3	Archana V. Pawar	Member	Present
4	Krupa Joshi	Member	Present
5	Lal Tejwani	Member	Present
6	Mangesh Jawlekar	Member	Present
7	Anupama Rai	Member	Present
8	Shaunak Gokhale	Member	Present
9	Gauri Nashikkar	Member	Absent

**Members Absent: 01**

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/

DATE: 11/07/2019

## Meeting Review:

- 1) The review of previous meeting was conducted.
- 2) Chairman informed that preparation of academic calendar and display on website and department notice boards and to get it circulated to students WhatsApp group etc.
- 3) Review of syllabus coverage
- 4) Extra efforts taken for slow learners.
- 5) Feedback of all faculties.
- 6) Overview of Practical Examination
- 7) **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.

Chairman



  
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 10/2019-20

DATE: 06/02/2020

Date :06/02/2020

## NOTICE FOR THE 2nd MEETING OF THE ACADEMIC MONITORING COMMITTEE FOR THE AY 2019-20

The Academic Monitoring Committee Meeting is scheduled on Monday, 10/02/2020 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Gayatri S. Patil	Chairman	
2	Jyoti D. Malhotra	Member	
3	Archana V. Pawar	Member	
4	Krupa Joshi	Member	
5	Lal Tejwani	Member	
6	Mangesh Jawlekar	Member	
7	Anupama Rai	Member	
8	Shaunak Gokhale	Member	
9	Gauri Nashikkar	Member	

### Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

Chairman

PRINCIPAL

SANDESH COLLEGE OF LAW  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83





DNYAN PRASARAK SHIKSHAN SANSTHA'S

# SANDESH COLLEGE OF LAW

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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/15/2019-20

DATE: 10/02/2020

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Monday, 10/02/2020 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Gayatri S. Patil	Chairman	Present
2	Jyoti D. Malhotra	Member	Absent
3	Archana V. Pawar	Member	Present
4	Krupa Joshi	Member	Present
5	Lal Tejwani	Member	Present
6	Mangesh Jawlekar	Member	Absent
7	Anupama Rai	Member	Present
8	Shaunak Gokhale	Member	Present
9	Gauri Nashikkar	Member	Present

**Members Absent:** Two members were absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.



*Laxmi*  
PRINCIPAL

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**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/

DATE: 10/02/2020

Meeting Review:

1. The Minutes of last meeting were read and the minutes were unanimously approved.
2. The activities to be conducted in Second Half of AY 2019- 2020 are finalized.
3. The Extracurricular activities to be conducted are finalized.
4. It is decided to conduct the Inter colleges Research Paper Presentation Competition.
5. **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.

Chairman



*Leput*  
PRINCIPAL  
SANDESH COLLEGE OF LAW  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83



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Tagore Nagar, Vikhroli (E), Mumbai 400083

**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/50/2021-22

DATE: 18/11/2021

Date: 18/11/2021

**Office Order**

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Gayatri S. Patil	Chairman	<i>G. Patil</i>
2	Jyoti D. Malhotra	Member	<i>Jyoti</i>
3	Archana V. Pawar	Member	<i>Archana</i>
4	Krupa Joshi	Member	<i>K. Joshi</i>
5	Lal Tejwani	Member	<i>Lal</i>
6	Mangesh Jawlekar	Member	<i>Mangesh</i>
7	Anupama Rai	Member	<i>Anupama</i>
8	Ganesh Tiwari	Member	<i>Ganesh</i>
9	Rushikesh Gamare	Member	<i>Rushikesh</i>

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

PRINCIPAL

*G. Patil*  
PRINCIPAL

**SANDESH COLLEGE OF LAW**  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83

CC:-

1. All the concerned

2. Office Copy





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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/511/2021-22

DATE: 18/11/2021

Date :18/11/2021

## NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE FOR THE AY 2021-22

The Academic Monitoring Committee Meeting is scheduled on Monday, 22/11/2021 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Gayatri S. Patil	Chairman	
2	Jyoti D. Malhotra	Member	
3	Archana V. Pawar	Member	
4	Krupa Joshi	Member	
5	Lal Tejwani	Member	
6	Mangesh Jawlekar	Member	
7	Anupama Rai	Member	
8	Ganesh Tiwari	Member	
9	Rushikesh Gamare	Member	

### Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Chairman

PRINCIPAL

SANDESH COLLEGE OF LAW  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83



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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/55/2021-22

DATE: 22/11/2021

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Monday, 22/11/2021 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Members Present:

Sr. No.	Members	Designation	Present
1	Gayatri S. Patil	Chairman	Present
2	Jyoti D. Malhotra	Member	Present
3	Archana V. Pawar	Member	Present
4	Krupa Joshi	Member	Present
5	Lal Tejwani	Member	Present
6	Mangesh Jawlekar	Member	Present
7	Anupama Rai	Member	Absent
8	Ganesh Tiwari	Member	Present
9	Rushikesh Gamare	Member	Present

Members Absent: 01

QUORUM: Chairman took the chair and declared that the required quorum was present to convene the meeting.

Agenda for the meeting.

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display boards in the lobby



*[Signature]*  
PRINCIPAL

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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/

DATE: 22/11/2021

## Meeting Review:

- 1) The review of previous meeting was conducted.
- 2) To prepare Academic Calendar.
- 3) The activities to be conducted in First Half of AY 2021-2022 are finalized
- 4) The value added programmes to be conducted by the respective subject heads are finalized.
- 5) It is decided to conduct the Moot Court Competition for the Final Year students.
- 6) VOTE OF THANKS  
Chairman thanked all the members present in the meeting.

Chairman



  
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**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/30/2021-22

DATE: 12/04/2022

Date :12/04/2022

**NOTICE FOR THE 2nd MEETING OF THE ACADEMIC MONITORING COMMITTEE  
FOR THE AY 2021-22**

The Academic Monitoring Committee Meeting is scheduled on Monday, 18/04/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Gayatri S. Patil	Chairman	<i>Gayatri S. Patil</i>
2	Jyoti D. Malhotra	Member	<i>Jyoti D. Malhotra</i>
3	Archana V. Pawar	Member	<i>Archana V. Pawar</i>
4	Krupa Joshi	Member	<i>Krupa Joshi</i>
5	Lal Tejwani	Member	<i>Lal Tejwani</i>
6	Mangesh Jawlekar	Member	<i>Mangesh Jawlekar</i>
7	Anupama Rai	Member	<i>Anupama Rai</i>
8	Ganesh Tiwari	Member	<i>Ganesh Tiwari</i>
9	Rushikesh Gamare	Member	<i>Rushikesh Gamare</i>

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.

Chairman



*Gayatri S. Patil*  
PRINCIPAL

**SANDESH COLLEGE OF LAW**  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83



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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 35/2021-22

DATE: 18/04/2022

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Monday, 18/04/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Gayatri S. Patil	Chairman	Present
2	Jyoti D. Malhotra	Member	Present
3	Archana V. Pawar	Member	Present
4	Krupa Joshi	Member	Present
5	Lal Tejwani	Member	Present
6	Mangesh Jawlekar	Member	Present
7	Anupama Rai	Member	Present
8	Ganesh Tiwari	Member	Absent
9	Rushikesh Gamare	Member	Absent

**Members Absent:** Two members were absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Agenda for the meeting.**

- 1) To assign role and responsibilities to members.
- 2) To circulate Academic Calendar for students.
- 3) To prepare master and individual timetable prior to semester start.
- 4) To display board in campus.



*Gayatri S. Patil*  
PRINCIPAL  
SANDESH COLLEGE OF LAW  
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**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/

DATE: 18/04/2022

**Meeting Review:**

1. The Minutes of last meeting were read and the minutes were unanimously approved.
2. The activities to be conducted in Second Half of AY 2021- 2022 are finalized.
3. Review of Syllabus coverage.
4. Efforts taken for slow learners.
5. Overview of cases at the Legal Aid Center.
6. **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.

Chairman



*K. S. Patil*  
PRINCIPAL  
SANDESH COLLEGE OF LAW  
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 64/ 2022-23

DATE: 15/11/2022

Date: 15/11/2022

## Office Order

The following committee has been constituted as "Academic Monitoring Committee" to have smooth functioning of academic session and course completion as per Academic Calendar. Regular Monitoring on syllabus completion and maintain a record for the same.

Sr. No.	Members	Designation	Sign
1	Jyoti D. Malhotra	Chairman	Jyoti
2	Archana V. Pawar	Member	Archana
3	Krupa Joshi	Member	Krupa
4	Lal Tejwani	Member	Lal
5	Mangesh Jawlekar	Member	Mangesh
6	Anupama Rai	Member	Rai
7	Ganesh Tiwari	Member	Tiwari
8	Rushikesh Gamare	Member	Rushikesh
9	Tejaswee Torne	Member	Tejaswee

The committee will be responsible for smooth academic plan as per the Academic Calendar and Complete all the monitoring with the same effect including conducting events and other co-curricular activities.

The Committee should conduct meetings as per requirements and record be maintained accordingly.

The entire concerned are requested to take the note and act accordingly.

CC:-

1. All the concerned

2. Office Copy



PRINCIPAL

Jyoti

PRINCIPAL

SANDESH COLLEGE OF LAW  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 400083



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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 65/2022-23

DATE: 15/11/2022

Date :15/11/2022

## NOTICE FOR THE 1<sup>st</sup> MEETING OF THE ACCADEMIC MONITORING COMMITTEE FOR THE AY 2022-23

The Academic Monitoring Committee Meeting is scheduled on Friday, 18/11/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Jyoti D. Malhotra	Chairman	Jyoti
2	Archana V. Pawar	Member	Archana
3	Krupa Joshi	Member	Krupa
4	Lal Tejwani	Member	Lal
5	Mangesh Jawlekar	Member	Mangesh
6	Anupama Rai	Member	Rai
7	Ganesh Tiwari	Member	Tiwari
8	Rushikesh Gamare	Member	Rushikesh
9	Tejaswee Torne	Member	Tejaswee

### Agenda for the meeting.

- 1) Previous meeting minutes to be read and approved.
- 2) Activities like Value added programs to be conducted.
- 3) Apart from University Curriculum, students must get additional programs.
- 4) Vote of Thanks

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Chairman

Jyoti  
PRINCIPAL

SANDESH COLLEGE OF LAW  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83



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Tagore Nagar, Vikhroli (E), Mumbai 400083

**FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE**

SCL/

DATE: 18/11/2022

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Friday, 18/11/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Jyoti D. Malhotra	Chairman	Present
2	Archana V. Pawar	Member	Present
3	Krupa Joshi	Member	Present
4	Lal Tejwani	Member	Present
5	Mangesh Jawlekar	Member	Present
6	Anupama Rai	Member	Present
7	Ganesh Tiwari	Member	Absent
8	Rushikesh Gamare	Member	Present
9	Tejaswee Torne	Member	Present

**Members Absent: 01**

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Meeting Review:**

- 1) Previous meetings minutes were read out by the Convener.
- 2) Activities like Value added programs to be conducted in Month of December 2022 are identified and finalized. Also the extra-Curricular activities to be conducted are finalized.
- 3) Apart from University Curriculum, students must get additional programs like export lectures, Certificate Courses etc. All faculties should identify and organize such program.
- 4) VOTE OF THANKS  
Chairman thanked all the members present in the meeting.



Chairman  
*Jyoti*  
PRINCIPAL  
SANDESH COLLEGE OF LAW  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83.



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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/67/2022-23

DATE: 06/01/2023

Date :03/01/2023

**NOTICE FOR THE 2nd MEETING OF THE ACADEMIC MONITORING COMMITTEE FOR THE AY 2022-23**

The Academic Monitoring Committee Meeting is scheduled on Friday, 06/01/2023 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Sr. No.	Members	Designation	Signature of Member Present
1	Jyoti D. Malhotra	Chairman	Jyoti
2	Archana V. Pawar	Member	Archana
3	Krupa Joshi	Member	Krupa
4	Lal Tejwani	Member	Lal
5	Mangesh Jawlekar	Member	Mangesh
6	Anupama Rai	Member	Anupama
7	Ganesh Tiwari	Member	Tiwari
8	Rushikesh Gamare	Member	Absent
9	Tejaswee Torne	Member	Absent

**Agenda for the meeting.**

- 1) Previous meeting minutes to be read and approved.
- 2) Syllabus coverage report.
- 3) Review of the preparation for the internals.
- 4) Vote of Thanks

You are requested to be attend the meeting on the date, time and at the venue as aforesaid.



Chairman  
Jyoti  
PRINCIPAL  
SANDESH COLLEGE OF LAW  
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83.





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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 08/2022-23

DATE: 06/01/2023

Minutes of the meeting of Academic Monitoring Committee held under Chairmanship on Friday, 06/01/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

**Members Present:**

Sr. No.	Members	Designation	Present
1	Jyoti D. Malhotra	Chairman	Present
2	Archana V. Pawar	Member	Present
3	Krupa Joshi	Member	Present
4	Lal Tejwani	Member	Present
5	Mangesh Jawlekar	Member	Present
6	Anupama Rai	Member	Present
7	Ganesh Tiwari	Member	Present
8	Rushikesh Gamare	Member	Absent
9	Tejaswee Torne	Member	Absent

**Members Absent:** Two members were absent.

**QUORUM:** Chairman took the chair and declared that the required quorum was present to convene the meeting.

**Meeting Review:**

- 1) Previous meetings minutes were read out by the Convener.
- 2) All faculties have presented the syllabus coverage report of their respective subjects.
- 3) Review of the preparation for the internals, MCQ paper setting, time table setting for the submission and viva etc.
- 4) To identify special efforts of the faculties for tackling tough subjects.
- 5) It is decided to conduct Seminar, Conferences, and Technical Events.
- 6) **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.



Chairman

Jyoti

PRINCIPAL

SANDESH COLLEGE OF LAW

TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83.