



DNYAN PRASARAK SHIKSHAN SANSTHA'S

SANDESH COLLEGE OF LAW

+91 87795 66642

Sandeshcollegeoflaw@gmail.com

Http://law.sandeshcollege.in

Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 39/2017-18

DATE: 21/11/2017

Date: 21/11/2017

Office Order

As per the regulations "Internal Complaint Committee" has been constituted for the AY 2017-18. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

| Sr. No. | Name of Member | Designation | Mobile No. | Email.Id | Sign |
|---------|----------------------------|------------------------------------|------------|----------------------------------|------|
| 1 | Gayatri S. Patil | Chairman | 8879395463 | gayatrisanjaypatil8782@gmail.com | |
| 2 | Jyoti D. Malhotra | Member | 9029290800 | advjyotimalhotra@gmail.com | |
| 3 | Pravin Dhenak | Member | 9860995486 | pravin_legalaid@rediffmail.com | |
| 4 | Saish Maruti Dongre | Student Member | 8087353516 | saish.dongre81@gmail.com | |
| 5 | Rupali Kishore Gondhalekar | Student Member | 8655086170 | rkgondhalekar@gmail.com | |
| 6 | Sneh Malhotra | Non-Government Organization Member | 9892037543 | bhalwani7@gmail.com | |

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

CC:-

1. All the concerned
2. Office Copy



PRINCIPAL

PRINCIPAL

SANDESH COLLEGE OF LAW
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83



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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/40/2017-18

DATE: 21/11/2017

Date:21-11-2017

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2017-18

The meeting of Internal Complaint Committee of Monday, 22/11/2017 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|----------------------------|------------------------------------|-----------------------------|
| 1 | Gayatri S. Patil | Chairman | |
| 2 | Jyoti D. Malhotra | Member | |
| 3 | Pravin Dhenak | Member | PD. |
| 4 | Saish Maruti Dongre | Student Member | SM. |
| 5 | Rupali Kishore Gondhalekar | Student Member | RK. |
| 6 | Sneh Malhotra | Non Government Organization Member | Snele, |

Agenda of the Meetings:

1. Report on cases relating to the academic year 2017-2018
2. Any social issues apart from the institute raised by the students can be resolved with the help of local authorities.
3. Making students aware of ICC and their role.



Chairman

PRINCIPAL
SANDESH COLLEGE OF LAW
(TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83)



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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 52/2017-18

DATE: 22/11/2017

The meeting of Internal Complaint Committee of Monday, 22/11/2017 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Members Present:-

| | | | |
|---|----------------------------|------------------------------------|---------|
| 1 | Gayatri S. Patil | Chairman | Present |
| 2 | Jyoti D. Malhotra | Member | Present |
| 3 | Pravin Dhenak | Member | Present |
| 4 | Saish Maruti Dongre | Student Member | Present |
| 5 | Rupali Kishore Gondhalekar | Student Member | Present |
| 6 | Sneh Malhotra | Non-Government Organization Member | Present |

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

- 1) A thorough discussion was made, the review is taken and some suggestion was given, which is forwarded to the higher authority for the implementation with immediate effect.
- 2) A thorough discussion was made, and it was decided to make our students aware of the Internal Complaint Committee (ICC).
- 3) A thorough discussion was made, and the conclusion was given that if there will be any issue raised by our students outside the institute campus, help will be taken from the local authorities to resolve the issue as soon as possible.
- 4) **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.



Chairman
T. G. Patil
PRINCIPAL
SANDESH COLLEGE OF LAW
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83



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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/20/2018-19

DATE: 27/11/2018

Date: 27/11/2018

Office Order

As per the regulations "Internal Complaint Committee" has been constituted for the AY 2018-19. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

| Sr. No. | Name of Member | Designation | Mobile No. | Email.Id | Sign |
|---------|------------------|------------------------------------|------------|----------------------------------|------|
| 1 | Gayatri S. Patil | Chairman | 8879395463 | gayatrisanjaypatil8782@gmail.com | |
| 2 | Archana V. Pawar | Member | 9022225424 | p.archi82@gmail.com | |
| 3 | Gauri Nashikkar | Member | 8275120058 | gauri16.n@gmail.com | |
| 4 | Rutuja R. Desai | Student Member | 9022350938 | ravindra111166@gmail.com | |
| 5 | Parag D. Dhurke | Student Member | 9769686011 | paragdthurke@gmail.com | |
| 6 | Sneh Malhotra | Non-Government Organization Member | 9892037543 | bhalwani7@gmail.com | |

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/2112018-19

DATE: 27/11/2018

Date:27-11-2018

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2018-19

The meeting of Internal Complaint Committee of Thursday, 29/11/2018 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|------------------|------------------------------------|-----------------------------|
| 1 | Gayatri S. Patil | Chairman | |
| 2 | Archana V. Pawar | Member | |
| 3 | Gauri Nashikkar | Member | |
| 4 | Rutuja R. Desai | Student Member | |
| 5 | Parag D. Dhurke | Student Member | |
| 6 | Sneh Malhotra | Non Government Organization Member | |

Agenda of the Meetings:

1. To read and confirm the minutes of the previous meeting.
2. Any Complaints under consideration of ICC
3. Making students aware of ICC and their role.
4. Any other matter with permission of the Chair.



Chairman

PRINCIPAL
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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 26/2018-19

DATE: 29/11/2018

The meeting of Internal Complaint Committee of Thursday, 29/11/2018 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Members Present:-

| | | | |
|---|------------------|------------------------------------|---------|
| 1 | Gayatri S. Patil | Chairman | Present |
| 2 | Archana V. Pawar | Member | Present |
| 3 | Gauri Nashikkar | Member | Present |
| 4 | Rutuja R. Desai | Student Member | Present |
| 5 | Parag D. Dhurke | Student Member | Present |
| 6 | Sneh Malhotra | Non-Government Organization Member | Present |

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

1. Minutes of the previous meeting were read.
2. It was decided to place a complaint drop box in the college premises.
3. **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.



Chairman
[Signature]
PRINCIPAL
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 22/ 2019-20

DATE: 09/07/2019

Date: 09/07/2019

Office Order

As per the regulations "Internal Complaint Committee" has been constituted for the AY 2019-20. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

| Sr. No. | Name of Member | Designation | Mobile No. | Email.Id | Sign |
|---------|------------------|------------------------------------|------------|----------------------------------|------|
| 1 | Gayatri S. Patil | Chairman | 8879395463 | gayatrisanjaypatil8782@gmail.com | |
| 2 | Mangesh Jawlekar | Member | 8286015999 | mljawlekar@yahoo.co.in | |
| 3 | Shaunak Gokhale | Member | 9987074360 | adv.shaunakgokhale@gmail.com | |
| 4 | Prashant Arjun | Student Member | 8976731551 | prashantarjun94@gmail.com | |
| 5 | Pradnya Golatkar | Student Member | 8983646901 | goltkar.pradnya93@gmail.com | |
| 6 | Sneh Malhotra | Non-Government Organization Member | 9892037543 | bhalwani7@gmail.com | |

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/23/2019-20

DATE: 09/07/2019

Date:09/07/2019

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2019-20

The meeting of Internal Complaint Committee of Friday, 12/07/2019 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|------------------|------------------------------------|-----------------------------|
| 1 | Gayatri S. Patil | Chairman | |
| 2 | Mangesh Jawlekar | Member | |
| 3 | Shaunak Gokhale | Member | |
| 4 | Prashant Arjun | Student Member | |
| 5 | Pradnya Golatkar | Student Member | |
| 6 | Sneh Malhotra | Non Government Organization Member | |

Agenda of the Meetings:

1. To read and confirm the minutes of the previous meeting.
2. Duties to be assigned to the committee members.
3. Making students aware of ICC and their role.
4. Any other matter with permission of the Chair.



Chairman

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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 26/2019-20

DATE: 12/07/2019

The meeting of Internal Complaint Committee of Friday, 12/07/2019 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room

Members Present:-

| | | | |
|---|------------------|------------------------------------|---------|
| 1 | Gayatri S. Patil | Chairman | Present |
| 2 | Mangesh Jawlekar | Member | Present |
| 3 | Shaunak Gokhale | Member | Present |
| 4 | Prashant Arjun | Student Member | Present |
| 5 | Pradnya Golatkar | Student Member | Present |
| 6 | Sneh Malhotra | Non-Government Organization Member | Present |

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

- 1) Previous meetings minutes were read out by the Convener
- 2) As per the discussion in the last meeting, complaint drop box was installed in the college premises.
- 3) Further, duty of the committee members are hereby assigned to collect the complaints from the drop box on the weekly basis.
- 4) **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.



Chairman

[Signature]
PRINCIPAL

SANDESH COLLEGE OF LAW
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/8/2021-22

DATE: 04/01/2022

Date: 04/01/2022

Office Order

As per the regulations "**Internal Complaint Committee**" has been constituted for the AY 2021-22. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

| Sr. No. | Name of Member | Designation | Mobile No. | Email.Id | Sign . |
|---------|------------------|------------------------------------|------------|----------------------------------|--------|
| 1 | Gayatri S. Patil | Chairman | 8879395463 | gayatrisanjaypatil8782@gmail.com | |
| 2 | Mangesh Jawlekar | Member | 8286015999 | mljawlekar@yahoo.co.in | |
| 3 | Ganesh Tiwari | Member | 9819587801 | ganeshtiwari21@hotmail.com | |
| 4 | Shilpa H. More | Student Member | 9967049943 | shilpamore@gmail.com | |
| 5 | Omkar Modak | Student Member | 9773448804 | Ommo1991@gmail.com | |
| 6 | Sneh Malhotra | Non-Government Organization Member | 9892037543 | bhalwani7@gmail.com | |

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/9/2021-22

DATE: 04/01/2022

Date:04/01/2022

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2021-22

The meeting of Internal Complaint Committee of Friday, 07/01/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|------------------|------------------------------------|-----------------------------|
| 1 | Gayatri S. Patil | Chairman | |
| 2 | Mangesh Jawlekar | Member | |
| 3 | Ganesh Tiwari | Member | |
| 4 | Shilpa H. More | Student Member | |
| 5 | Omkar Modak | Student Member | |
| 6 | Sneh Malhotra | Non Government Organization Member | |

Agenda of the Meetings:

1. To read and confirm the minutes of the previous meeting.
2. To discuss the complaints, if any in the complaint drop box.
3. Making students aware of ICC and their role.



Chairman

PRINCIPAL

SANDESH COLLEGE OF LAW
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83



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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/12/2021-22

DATE: 07/01/2022

The meeting of Internal Complaint Committee of Friday, 07/01/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Members Present:-

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|------------------|------------------------------------|-----------------------------|
| 1 | Gayatri S. Patil | Chairman | Present |
| 2 | Mangesh Jawlekar | Member | Present |
| 3 | Ganesh Tiwari | Member | Present |
| 4 | Shilpa H. More | Student Member | Present |
| 5 | Omkar Modak | Student Member | Present |
| 6 | Sneh Malhotra | Non-Government Organization Member | Present |

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

- 1) Previous meetings minutes were read out by the Convener
- 2) Committee members presented their reports on the complaints received by them in the complaint drop box and the action taken by them.
- 3) **VOTE OF THANKS**

Chairman thanked all the members present in the meeting.



Chairman

[Signature]

PRINCIPAL

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TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83



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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/61/2022-23

DATE: 06/10/2022

Date: 06/10/2022

Office Order

As per the regulations "Internal Complaint Committee" has been constituted for the AY 2022-23. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

| Sr. No. | Name of Member | Designation | Mobile No. | Email.Id | Sign |
|---------|-------------------|------------------------------------|------------|----------------------------|---------|
| 1 | Jyoti D. Malhotra | Chairman | 9029290800 | advjyotimalhotra@gmail.com | Jyoti |
| 2 | Mangesh Jawlekar | Member | 8286015999 | mljawlekar@yahoo.co.in | Mangesh |
| 3 | Ganesh Tiwari | Member | 9819587801 | ganeshtiwari21@hotmail.com | Tiwari |
| 4 | Vikas L. Gaikwad | Student Member | 9870211172 | vikas.saprem@gmail.com | Vikas |
| 5 | Tejal M. Jain | Student Member | 9220207345 | jaintejal2013@gmail.com | Tejal |
| 6 | Sneh Malhotra | Non-Government Organization Member | 9892037543 | bhalwani7@gmail.com | Sneh |

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

CC:-

1. All the concerned

2. Office Copy



PRINCIPAL

Jyoti
PRINCIPAL

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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/62/2022-23

DATE: 06/10/2022

Date:06/10/2022

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1ST MEETING FOR A.Y. 2022-23

The meeting of Internal Complaint Committee is scheduled on Tuesday, 11/10/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|-------------------|------------------------------------|-----------------------------|
| 1 | Jyoti D. Malhotra | Chairman | |
| 2 | Mangesh Jawlekar | Member | |
| 3 | Ganesh Tiwari | Member | |
| 4 | Vikas L. Gaikwad | Student Member | |
| 5 | Tejal M. Jain | Student Member | |
| 6 | Sneh Malhotra | Non Government Organization Member | |

Agenda of the Meetings:

1. To read and confirm the minutes of the previous meeting.
2. To discuss the complaints, if any in the complaint drop box.
3. Any other matter with permission of the Chair.



Chairman

PRINCIPAL

SANDESH COLLEGE OF LAW
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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/63/2022-23

DATE: 11/10/2022

The meeting of Internal Complaint Committee held under Chairmanship on Tuesday, 11/10/2022 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Members Present:-

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|-------------------|------------------------------------|-----------------------------|
| 1 | Jyoti D. Malhotra | Chairman | Present |
| 2 | Mangesh Jawlekar | Member | Present |
| 3 | Ganesh Tiwari | Member | Present |
| 4 | Vikas L. Gaikwad | Student Member | Present |
| 5 | Tejal M. Jain | Student Member | Present |
| 6 | Sneh Malhotra | Non-Government Organization Member | Present |

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

- 1) Previous meetings minutes were read out by the Convener
- 2) The Committee noted that no complaint has been received from any student of this Institution.
- 3) It was suggested by the member of the Committee Mr. Mangesh Jawlekar and NGO member Smt. Sneh Malhotra to conduct and orientation program on "Internal Complaints Committee".

4) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



Chairman
Jyoti
PRINCIPAL
SANDESH COLLEGE OF LAW
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FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/69/2022-23

DATE: 10/04/2023

Date: 10/04/2023

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 2nd MEETING FOR A.Y. 2022-23

The meeting of Internal Complaint Committee is scheduled on Thursday, 13/04/2023 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|-------------------|------------------------------------|-----------------------------|
| 1 | Jyoti D. Malhotra | Chairman | <i>Jyoti</i> |
| 2 | Mangesh Jawlekar | Member | <i>Mangesh</i> |
| 3 | Ganesh Tiwari | Member | <i>Tiwari</i> |
| 4 | Vikas L. Gaikwad | Student Member | <i>Vikas</i> |
| 5 | Tejal M. Jain | Student Member | <i>Tejal</i> |
| 6 | Sneh Malhotra | Non Government Organization Member | <i>Sneh</i> |

Agenda of the Meetings:

1. To read and confirm the minutes of the previous meeting.
2. To discuss the complaints, if any in the complaint drop box.
3. Making students aware of ICC and their role.



Chairman

Jyoti
PRINCIPAL

SANDESH COLLEGE OF LAW
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Tagore Nagar, Vikhroli (E), Mumbai 400083

FOUNDER: SHIKSHAKMITRA PRINCIPAL BALASAHEB MHATRE

SCL/ 70 / 2022-23

DATE: 13/04/2023

The meeting of Internal Complaint Committee held under Chairmanship on Thursday, 13/04/2023 at 11.30 am in the Sandesh College of Law, Tagore Nagar, Vikhroli (E), Mumbai-83, in the College Staff Room.

Members Present:-

| Sr. No. | Name of Member | Position in Committee | Signature of Member Present |
|---------|-------------------|------------------------------------|-----------------------------|
| 1 | Jyoti D. Malhotra | Chairman | Present |
| 2 | Mangesh Jawlekar | Member | Present |
| 3 | Ganesh Tiwari | Member | Present |
| 4 | Vikas L. Gaikwad | Student Member | Present |
| 5 | Tejal M. Jain | Student Member | Present |
| 6 | Sneh Malhotra | Non-Government Organization Member | Present |

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

- 1) Previous meetings minutes were read out by the Convener
- 2) The Committee noted that no complaint has been received from any student of this Institution.
- 3) College holidays to be differentiated from vacation for functioning of ICC.
- 4) The decision on whether ICC will be functional during vacation will be taken in consultation with the Head of the Institution.
- 5) The Committee has approved to conduct an orientation program on "Internal Complaints Committee".

6) VOTE OF THANKS

Chairman thanked all the members present in the meeting.



Chairman
Jyoti
PRINCIPAL

SANDESH COLLEGE OF LAW
TAGORE NAGAR, VIKHROLI (E), MUMBAI - 83.